

# **Watford Borough Council**

## **Executive Decision Progress Report**

### **May 2013 – May 2014**

Contact Officer: Sandra Hancock  
Committee and Scrutiny Officer

Telephone: 01923 278377

Email: [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk)

All officer decisions relating to Traffic Regulation Orders and other Borough Council Highways matters are available on the Council's website – <http://watford.moderngov.co.uk/mgDelegatedDecisions.aspx?bcr=1>

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
Appointment of Ground Control Ltd after a PQQ and ITT procurement process for the Watford Parks Improvement Programme (Part B)	Community Services	Head of Community Services	June 2013	Key decision This decision was taken in private due to the content of the report. It is covered by Paragraph 3, Schedule 12A, as it included financially and commercially sensitive information as part of the procurement process. Approved by the Head of Community Services on 20 June 2013 Not called in
To consider the 2012-2013 Financial Outturn for the Authority	Finance	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Revised Medium Term Financial Strategy 2013-2017	Finance	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
New Watford Market Update	Legal and Property Services	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
Future delivery of Building Control service	Planning	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Approval of the Conservation Areas Management Plan	Planning	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Agree to take forward a Compulsory Purchase Order to deliver the Watford Health Campus and associated road infrastructure (Part A)	Corporate Management	Cabinet	July 2013	Key decision Agreed by Cabinet on 8 July 2013 Not called in
Agree to take forward a Compulsory Purchase Order to deliver the Watford Health Campus and associated road infrastructure (Part B)	Corporate Management	Cabinet	July 2013	Key decision This decision was taken in private due to the content of the report. It is covered by Paragraph 3, Schedule 12A, as it included financial information relating to compensation and negotiation with interested parties. Agreed by Cabinet on 8 July 2013 Not called in

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
To approve the waste collection policy for Watford	Environmental Services	Cabinet	July 2013	Key decision In accordance with the Access to Information Procedure Rule 15 the Chair of Overview and Scrutiny Committee was notified. Agreed by Cabinet on 8 July 2013 Not called in
Revocation of out of date Supplementary Planning documents	Planning	Cabinet	N/A	Non-key decision Agreed by Cabinet on 8 July 2013 Not called in
Streetscape design guide	Planning	Cabinet	N/A	Non-key decision Agreed by Cabinet on 8 July 2013 Not called in
Watford Credit Union loan guarantee scheme	Community Services	Cabinet	N/A	Non-key decision Agreed by Cabinet on 8 July 2013 Not called in
Strategic Flood Risk Assessment – Level 2	Regeneration and Development	Managing Director	N/A	Non-key decision Agreed by Managing Director on 5 August 2013. Noted by Cabinet on 7 October 2013

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
Awarding 5 year contract for the provision of CCTV monitoring staff	Regeneration and Development	Head of Regeneration and Development	August 2013	Key decision This decision was taken in private due to the content of the report. It is covered by Paragraph 3, Schedule 12A, as it included commercially sensitive information within the evaluation report. Agreed by Head of Regeneration and Development on 9 August 2013 Not called in
Authorisation to formally advertise inviting representations in relation to proposals for the introduction of parking controls for various roads within Watford	Regeneration and Development	Head of Regeneration and Development	September 2013	Key decision Agreed by Head of Regeneration and Development on 13 September 2013 Not called in
Memorandum of Understanding – Quality Bus Network Partnership	Regeneration and Development	Cabinet	September 2013	Decision taken by the Mayor on 29 August 2013.
Management of Disabled Parking Bays Task Group report	Democracy and Governance	Cabinet	N/A	Non-key decision Agreed by Cabinet on 7 October 2013 Not called in

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
To write off irrecoverable debts	Revenues and Benefits	Cabinet	October 2013	Key decision This item had been deferred from April. Agreed by Cabinet on 7 October 2013 Not called in
Approval of the revised Homelessness Strategy	Community and Customer Services	Cabinet	October 2013	Key decision Previously proposed to be taken in June and then September 2013 Agreed by Cabinet on 7 October 2013 Not called in
Investors in People	Human Resources	Cabinet	October 2013	Non-key decision Noted by Cabinet on 7 October 2013 Not called in
To agree a charge can be made to premises for the collection, storage and return of abandoned shopping trolleys	Corporate Strategy and Client Services	Cabinet	October 2013	Key decision Approved by Cabinet on 7 October 2013 Not called in
Adoption of the Watford Green Spaces Strategy	Corporate Strategy and Client Services	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
Agreed amendments to the Allotment FAQs	Corporate Strategy and Client Services	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in
New Watford Market Update	Regeneration and Development	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 One recommendation to Council on 20 November 2013 Not called in
Appointment of Greenhill's Asset Manager and for approval to enter an agreement with the Local Enterprise Partnership	Regeneration and Development	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in
Appointment of a Town Centre Manager, approval for the allocation of funds to the Town Centre Partnership and the establishment of the One Stop Business Advice Centre	Regeneration and Development	Cabinet	November 2013	Key decision Approved by Cabinet on 11 November 2013 Not called in

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
Period 6 Finance Digest	Finance	Cabinet	November 2013	Non-key decision Approved by Cabinet on 11 November 2013 Not called in
Irrecoverable write-offs	Revenues and Benefits	Cabinet	November 2013	Non-key decision Approved by Cabinet on 11 November 2013 Not called in
To award a contract for the Town Centre CCTV control room relocation	Regeneration and Development	Head of Regeneration and Development	November 2013	Key decision Approved by Head of Regeneration and Development on 25 November 2013 Not called in
To approve the appointment of a sole supplier for the provision of Statutory Compliance Tests and Inspections to Council operated properties.	Democracy and Governance	Cabinet	December 2013	Key decision Approved by Cabinet on 2 December 2013 Not called in
Consideration of WBC signing up to the LGA's Climate Local Initiative	Community and Customer Services	Cabinet	December 2013	Key decision Approved by Cabinet on 2 December 2013 Not called in



Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Controlled Parking Zones – high level review	Regeneration and Development	Cabinet	December 2013	Key decision Approved by Cabinet on 2 December 2013 Not called in
Watford Community Housing Trust – Task Group report	Democracy and Governance	Cabinet	December 2013	Non-key decision Approved by Cabinet on 2 December 2013 Not called in
Herts Waste Partnership Tendering Process (Part B)	Corporate Strategy and Client Services	Cabinet	December 2013	Key decision This decision did not meet the 28 day notice required. This decision is covered by Paragraph 3, Schedule 12A, which refers to information relating to the financial or business affairs of any particular person (including the Authority holding that information). It contains commercially sensitive information. The Chair of Overview and Scrutiny Committee agreed that the matter could be dealt with in accordance with Access to Information Procedure Rule 16 of the Constitution, “Special Urgency”. Approved by Cabinet on 2 December 2013 Call-in not applicable

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Update on the progress of Cassiobury Park Heritage Lottery Fund Project and to sign off and approve current designs	Corporate Strategy and Client Services	Cabinet	January 2014	<p><b>Updated</b></p> <p>Key decision</p> <p>Previously proposed to be taken in November 2013.</p> <p>Approved by Cabinet on 20 January 2014 and Council on 29 January 2014</p>
<p>Draft Revenue and Capital Estimates 2014/2017;</p> <p>agree the Council Tax Base;</p> <p>agree the Collection Fund surplus/deficit;</p> <p>approve detailed revenue estimates incl. growth, savings and fees and charges;</p> <p>approve Capital Programme</p>	Finance	Cabinet	January 2014	<p><b>Updated</b></p> <p>Key Decision</p> <p>Approved by Cabinet on 20 January 2014 and Council on 29 January 2014.</p>
Procurement Rules Exemption – Homeless Review Contract	Community and Customer Services	Cabinet	January 2014	<p><b>Updated</b></p> <p>Non key decision</p> <p>Approved by Cabinet on 20 January 2014</p> <p>Not called in</p>

<b>Decision</b>	<b>Department</b>	<b>Decision maker</b>	<b>Date Key Decision to be taken (as shown on the Notice of Executive Decisions)</b>	<b>Status</b>
Watford's Monitoring Report 2013	Regeneration and Development	Cabinet	January 2014	<b>Updated</b> Non key decision Approved by Cabinet on 20 January 2014 Not called in
Charter Place Development – acquisition of land	Regeneration and Development	Cabinet	March 2014	<b>Amended</b> Key decision Previously proposed to be taken in February.
Review and Update Corporate Plan	Corporate Strategy and Client Services	Cabinet	March 2014	<b>Amended</b> Key decision Previously proposed to be taken in February.
To note the progress on the Allotments Investment Programme and Farm Terrace Update	Corporate Strategy and Client Services	Cabinet	July 2014	<b>Amended</b> Key decision Previously proposed to be taken in November 2013, then January 2014 and then February 2014

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Approval of the revised Housing Nominations Policy	Community and Customer Services	Cabinet		<p><b>Deleted</b></p> <p>Key decision</p> <p>Previously proposed to be taken in June, then September and then November 2013</p> <p>This matter has been delayed for the foreseeable future.</p>
Approval of the Private Sector Housing Renewal Policy	Community and Customer Services	Cabinet		<p><b>Deleted</b></p> <p>Key decision</p> <p>Previously due to be taken by February, then June 2013</p> <p>This matter has been delayed for the foreseeable future.</p>